HOW TO ZOOM!

Due to the pandemic, all ILR classes will be presented on ZOOM. Read on to learn more about this exciting and easy-to-use learning opportunity.

Zoom is an internet-based video conferencing tool that is being used by schools, businesses, etc. for meetings and classes. It is similar to FaceTime or Skype but with greater security. It can be used on both PC and Apple based systems and with computers, laptops, mobile phones and tablets. Users do not need to download an app for use on computers or laptops but the Zoom app would be needed for most phone and tablet usages. The FREE app includes some features that are not available on the browser version and is easier to use.

Zoom can be used by anyone with an internet connection and any type of phone. To use Zoom most effectively, your equipment needs to have both a camera and a microphone however it is also easy to use your phone for the audio portion and see the speaker on your computer screen. During the class, all but the speaker and host will be muted so we will not have problems with everyone trying to speak at once!

Members will register for a Zoom class through the regular on-line/mail-in class registration process. The business day before the class, the ILR Office will send you an email with a Zoom link. You will click on this long blue string of numbers and letters and will be taken directly to the ILR Zoom class. It's that easy!

If you need more info, contact Linda or Ed Dye (<u>el.dye@verizon.net</u>, 757-497-5897). <u>If emailing, please include "ILR" in the subject line.</u>

General Directions and Device-Specific Zoom information are available at: https://ilrvb.org/Current-Forms

Rev. 11-2-2020